

Approved For Release 2000/04/14 : CIA-RDP78-03735A000200040006-6

Submit an original and one copy. Submit an additional copy if the originating office desires an audited copy of the voucher returned.

NAME OF PAYEE <i>(Include employee personnel serial number, if any)</i>		OFFICIAL DUTY STATION	
PERIOD COVERED BY THIS VOUCHER FROM _____ TO _____		TRAVEL ORDER NO. OR AUTHORITY FOR TRAVEL	
SUMMARY OF EXPENSES CLAIMED BY TRAVELER		THIS SPACE FOR FINANCE USE ONLY	
PER DIEM		VOUCHER NO.	
TRANSPORTATION			
OTHER			
TOTAL			
LESS ADVANCES AND TICKETS FURNISHED			
BALANCE DUE TRAVELER			
EXCESS ADVANCED TO BE REFUNDED			
(Attach copy of refund receipt)			
PAYMENT INSTRUCTIONS			
CERTIFICATIONS AND APPROVAL I certify that this voucher and any attachments are correct, the expenses were incurred on official business of a confidential nature, payment or credit has not been received; all quarters or meals furnished without charge are stated with appropriate deduction from per diem; and any leave taken has been noted in the itinerary.			
DATE		AUDITED BY	
25X1A			
APPROVED		NET APPROVED CREDIT TO ADVANCE ACCOUNT NET TO PAYEE	
DATE	SIGNATURE OF APPROVING OFFICER	TRAVELER NOTIFIED THIS BALANCE DUE	
I CERTIFY FUNDS ARE AVAILABLE		CERTIFIED FOR PAYMENT OR CREDIT	
OBLIGATION REFERENCE NO.	CHARGE ALLOTMENT NO.	DATE	AUTHORIZED CERTIFYING OFFICER
DATE SIGNATURE OF AUTHORIZING OFFICER		RECEIPT I HEREBY ACKNOWLEDGE THE RECEIPT OF THE SUM OF	
		DATE	SIGNATURE OF PAYEE

SPACE BELOW FOR FINANCE USE ONLY

[illegible]

PREVIOUS EDITIONS
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